

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

Comments

Consistent with School Board Policy	
Consistent with Florida, federal and local laws	

Contract Terms:

Comments

Term (Duration of Contract)	1/19/05 – 6/30/07
Termination Clause	Standard 30 days' notice w/o cause
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	None
Confidentiality Provision	Yes
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	None
Governing Law & Venue	FL; Palm Beach County

Business Principles:

Comments

Sound Business Principles	
Reasonableness of Fees	N/A
Payment Terms –Lump sum, installments –Payment Due dates –Late fees	N/A

Other Issues:

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	Yes

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

Kyle Hood 11/29/05
 By: Attorney (Name and Date)

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Kimberly Hall 11/29/05
 By: Attorney (Name and Date)

1/18/06

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King Hall 11/29/05
 By: Attorney (Name and Date)